



**MINUTES OF THE MEETING of Hadlow Down Parish Council**  
held in the Committee Room of Hadlow Down Village Hall, Hadlow Down  
at 7pm on Thursday 26th September 2017.

Present: Councillors Sandra Richards (SR)(Chair), Helen Bonnick (HB), Damon Wellman (DW) and Julian Michaelson-Yeates (JMY). The Clerk Helen Johnson was in attendance.

The Chair of the Village Hall Committee, Janet Tourell (JT) and the Chair of the Playing Field Committee, Fiona Shafer (FS) were also in attendance. Apologies had been received from Bob Lake, Chair of the Hadlow Down Community Centre Committee.

**168. PUBLIC QUESTIONS** – none raised.

**169. APOLOGIES AND REASON FOR ABSENCE** – received from Cllr Turner, these were noted.

**170. DECLARATIONS OF INTEREST** – none received.

The Chair of the Parish Council opened up the meeting in order that the Chairs of the Playing Field and Village Hall Committees could be involved in the following discussions.

**171. VILLAGE HALL** – Janet Tourell updated the Parish Council (PC) on the work of the committee. Beatrice Felicite has been appointed as the booking secretary and JT thanked HB for the research she had undertaken for this. JT updated the PC on the Village Hall use and on the events undertaken as part of the Hadlow Down Festival.

JT confirmed that parking was still an issue and that they are investigating the smell that has reappeared. They have replaced 2 of the meters in order that they accept the new £1 coins and have undertaken other maintenance.

JT thanked the PC for the meeting on 21<sup>st</sup> September.

**172. PLAYING FIELD** – Fiona Shafer advised that they are coming to the end of the drainage project. They have purchased new football goals and flags. She advised that the opening of the football pitch has been postponed till next year and next autumn they hope that it will be used by the junior league.

FS confirmed that both cricket clubs were pleased with the pitch and will be returning next year. She confirmed that the cricket covers had been taped off.

FS updated the meeting on the events that had been undertaken over the year.

The Chair congratulated both Chairs on the work of their committees and advised that the Village Party had been very successful and had got a number of people involved.

**173. COMMUNITY CENTRE PROJECT** – in Bob Lake's absence he had produced a report for the meeting. This advised that a further grant had been obtained for £22,000 which will pay for finalization of the designs, preparation of the traffic plan, traffic speed survey and flood drainage plan. They have also obtained to the value of £6,000 technical support from AECOM to prepare the Habitat Regulations Assessment.

They will be organizing a meeting with Wealden Planners.

Once further issues such as energy saving measures have been explored Bob has confirmed that he can continue with the completion of the Business Plan.

Questions were asked about planning applications. *The Chair will speak to Bob about the booking of the meeting with WDC.*

SR

**174. AREAS OF RESPONSIBILITY BETWEEN PARISH COUNCIL AND PLAYING FIELD COMMITTEE** – the meeting went through the areas of responsibility and accountability for the playing field and play area. *The Chair will amend the document.*

SR

The Clerk highlighted the terms of the lease. It was confirmed that the PC are now responsible for the maintenance of the play equipment.

FS will send the template for the signage on the zip wire to the Clerk in order that it can be reissued in the PC's name, *the Clerk will also check if the weekly inspection can include checking the signage.* Clerk

A discussion was held on tree inspections, it was agreed that the 3-5 year inspection would be organized by the PC and the Playing Field committee would undertake the annual inspection with the PC addressing

any issues with neighbours.

A discussion was held on fencing, the clearing of ditches and access to the playing field. It was confirmed that adjoining residents had previously been written to confirming that they do not have any rights of access to the playing field from their property. Access to playing field to be discussed at a future PC meeting.

- 175. EMPTYING OF CESS PIT** – FS advised that the cesspit had last been emptied a couple of years ago and that following the end of Festival party it now needed re-emptying, she requested if this could be paid for from the Celebrate grant. The PC advised that this wouldn't be a suitable use of the grant.
- 176. DOG FOULING** – the Clerk confirmed that the results of the Public Space Protection Order consultation are due on 1<sup>st</sup> November 2017 and that these will be presented to a WDC meeting on 22<sup>nd</sup> November and that if it is agreed it will come into force either on that date or very shortly after then. *The Clerk will contact WDC after 22<sup>nd</sup> November regarding signage for the playing field and village hall.* **Clerk**
- 177. PURCHASE OF PLAY EQUIPMENT** – HB advised that the majority of play equipment needs special surfacing. It was suggested that further seating was required, *HB to investigate and also look into table tennis tables.* **HB**
- 178. VILLAGE HALL** – the Chair updated the attendees on the 21<sup>st</sup> September meeting.
- 179. SECOND DEED OF COVENANT** – the Clerk advised that the solicitor has not yet received the signed deed from the Diocesan Fund's solicitors.

**The meeting closed at 8:10pm**