



MINUTES OF THE MEETING of Hadlow Down Parish Council
held in the Committee Room of Hadlow Down Village Hall, Hadlow Down
at 7pm on Tuesday 3rd October 2017.

*Note – this is a draft copy to be agreed and amended, if necessary,
at the next Council Meeting.*

Present: Councillors Sandra Richards (SR)(Chair), Helen Bonnick (HB), Damon Wellman (DW) and Julian Michaelson-Yeates (JMY). The Clerk Helen Johnson was in attendance.

Apologies had been received from Cllr. Bob Standley (BS)(ESCC) and Cllr. Michael Lunn (WDC).

- 180. PUBLIC QUESTIONS** – the applicant for WD/2017/1807/F explained the reasons for the application and gave details on it.
- 181. APOLOGIES AND REASON FOR ABSENCE** – apologies had been received from Cllrs Iain Turner and Michael Lunn, these were noted.
- 182. DECLARATIONS OF INTEREST** – none received.
- 183. MINUTES OF THE MEETINGS** held on 5th, 21st and 26th September 2017 were agreed and signed as true records (previously circulated).
- 184. MATTERS ARISING (from previous meetings):**
- i. Assets of Community Value – c/f ML
 - ii. Article for Parish Magazine - completed.
- Councillors requested that treatment of the bus shelter be added back onto matters arising. *DW agreed to purchase the treatment and undertake the work.* DW
- iii. The Clerks Report was sent to Councillors with the agenda updating them on her action points, this included:
 - a. ESCC Highways have responded to the Clerk’s correspondence regarding the utility roadworks on the A272.
 - b. ESCC Rights of Way team have responded to the Clerk regarding the use of Green Lane no. 24 by motorbike clubs and have confirmed the seasonal closure.
 - c. Tinkers Park have responded regarding the use of the diesel train.
 - d. The Clerk advised that the results of the Public Space Protection Order consultation will be presented to the WDC meeting on 22nd November and if it is agreed it will come into force either on that date or shortly after.
 - e. ESCC Highways have confirmed that they will be recommending that the drains on the A272 opposite the junction of Tinkers Lane and on the western corner of the top of Tinkers Lane be cleared every 3 months.
 - f. ESCC Highways have agreed to install a warning sign regarding queueing traffic on the A272 heading east towards the junction with the A267. Other than waiting for a further directional sign they have completed their improvement work at the junction of the A267/A272.
 - g. The Clerk is waiting for a response from ESCC Highways regarding whether School Lane is due to be jet-patched.
 - h. The Clerk has re-written to the local Police Inspector requesting a letter of support for a mobile SID and for details of approved contractors for signage.
 - i. The Clerk confirmed that when the weekly inspections of the play area are undertaken that a check will be made to ensure that safety signage is still in place.
- 185. PLANNING:**
- i. **PLANNING APPLICATIONS:**
 - a. WD/2017/1807/F – LYNX HOUSE BARN, SCHOOL LANE TN22 4JE – Proposed new replacement stable building. The Chair allowed Councillors to ask the applicant questions about the application and for her to respond.

The Parish Council object to the application for the following reasons:

Overdevelopment of the site due to the size and scale of the development;

The application is not in line with saved policies EN6, DC12 and DC13;

Although the Parish Council appreciate that under the current ownership that there will be less traffic movements for feed, they feel that with the increase in the number of stables and facilities that this could result in an increase in traffic;

The Parish Council is also concerned that in the plan the eastern side of the building shows open ventilation which could cause light pollution to residents in Waghorns Lane. (0/4)

The Parish Council requested that the *Clerk contact their District Councillors to request that this application be called into committee.* **Clerk**

- b. WD/2017/1703/F – 4 GRANGE COTTAGES, MAIN ROAD, TN22 4HJ – Two storey side extension to the existing house.

The Parish Council object to the application as it is an inappropriate development for a site of this size and in this position. There is extremely inadequate parking for the current residents, or any future resident and the Parish Council feel that this will only be exacerbated by adding a further bedroom. The additional bedroom will also overlook neighbouring Marlowe House. (0/4)

ii. **PLANNING MATTERS:**

- a. Future sales of land in the village – the Parish Council (PC) agreed that if plots of land come up for sale in the village in the future that they would consider whether any trees on the site needed protecting.
- b. TPO 2017/0007 Wilderness Lane, Hadlow Down – WDC have made a Tree Preservation Order for a mixed deciduous woodland in Wilderness Lane. *The Chair will ensure that the owners of Wilderness Wood are aware as they are close to the land concerned.* **SR**

186. REPORT FROM CLLR. BOB STANDLEY, ESCC: in his absence Cllr Standley had sent a report advising of the Library consultation.

187. BANK RECONCILIATION: – dated 26th September 2017 was agreed and signed, including by a non-signatory Councillor, as part of the quarterly controls.

188. OTHER FINANCE MATTERS :

- i. The payments for Jason Pooley for £545 for fencing and gate work (taken from Sussex Lund grant) that was signed at the last meeting and the payments for £23.10 for the Hadlow Down Village Fayre for gazebo insurance and £150 for Hadlow Down Horticultural Society for speaker (both taken from Celebrate grant) that were signed between the monthly meetings were ratified at this meeting. The Clerk advised that the cheque for the Scouts was made payable to East Sussex County Scout Council rather than the Scout Association which was how it was shown on the last agenda.
- ii. Quote for work at burial ground – the Parish Council agreed the quote for the work to top-up some of the land.
- iii. Village Hall application – the PC agreed to pay the cost for an outline application, should this be undertaken.
- iv. Burial Ground maintenance contract – it was agreed for the *Clerk to write to the grounds maintenance contractor to extend the contract for a further year to cover 2018/19.* **Clerk**
- v. Quote for burial ground markers – the PC agreed the cost for the markers.
- vi. Internal audit – the Clerk informed the meeting of the internal auditor's recommendation for an interim audit visit, the PC felt that this wasn't necessary and that the one visit a year was sufficient for a PC of their size.
- The Parish Council agreed to appoint Mulberry & Co as their internal auditor for the 2017/18 financial year.

189. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):

- i. Cllr. Michaelson-Yeates advised that he would be attending the Wealden District Association of Local Councils meeting. He had attended the Playing Field committee meeting and confirmed that the risk assessments for the bonfire night would be sent to the PC. The Playing Field committee have agreed to the changes to the areas of responsibility and accountability at the playing field and play area. The committee will be responsible for arranging for the hedges to be cut at the play area and for the grass cutting.
- The committee are currently arranging to get quotes in preparation for the PC's precept meeting and are calculating the costs for maintaining the cricket pitch and how much the teams should be charged.
- ii. Cllr. Wellman advised that he had attended the Wealden District Council Planning Panel meeting where they received an update on the Wealden Local Plan. He advised that Pound Green Lane had been resurfaced only a month after it had been jetpatched and that the area after the resurfaced section had a large pothole and was in a bad state of repair, he will raise this with Cllr. Standley (BS). Tinkers Lane was jetpatched on 2nd October. A new directional sign has been installed near the A267/A272

junction however the signage on the same pole had not been cleaned, he will raise with BS.

184. MATTERS ARISING (from previous meetings):

iii. Clerk's report

c. Concern was expressed by a Councillor over the planning conditions for Tinkers Park and the time that volunteers were on the site. It was agreed for the Clerk to forward a copy of the Trustees' response to WDC, the PC won't be requesting for action to be taken just for the correspondence to be placed on file. A Councillor advised that any issues raised over other venues in the village should be treated in the same way.

190. CELEBRATE: HB updated the meeting on the cubs and beavers. A discussion was held on the use of the remaining funds from the grant and it was agreed to purchase a play tractor with the shortfall being paid for by the Parish Council.

The report on the festival will be presented at the November PC meeting. A discussion was held on the work undertaken by various villagers for the success of the Festival.

191. CIRCULAR WALK LEAFLET – c/f.

192. WEBSITE – c/f.

193. RISK ASSESSMENTS – DW agreed to undertake the quarterly risk assessments.

DW

194. HIGHWAYS AND RIGHTS OF WAY MATTERS:

i. School Lane Pavement – the Clerk updated the meeting on the telephone call she had received from Kiers, the PC did not agree with the offer being made by Kiers and agreed for the Clerk to respond advising that they expect the work to be undertaken to the pavement to rectify the damage caused by the Kiers' vehicle. The Clerk will copy in BS.

Clerk

195. NEW COMMUNITY CENTRE – the Chair confirmed that following the meeting on 26th September she had contacted the Chair of the Community Centre committee and will be having a discussion with him. She will also provisionally arrange a meeting with WDC.

196. CLERK'S MATTERS:

i. The Clerks hours, including hours for Parish Projects were agreed and signed.

197. CORRESPONDENCE RECEIVED:

i. WDC Public Spaces Protection Order consultation – the PC's response was agreed. JMY advised that he had asked the Playing Field committee to consider suitable signage.

ii. SALC meeting with Chief Constable – nothing raised.

iii. Strategy for the future of East Sussex Libraries consultation – no response made.

iv. South East Water draft drought plan consultation – no response made.

v. Correspondence regarding access to footpath 27C – the Clerk advised that a member of the public had requested a key for the padlock on the gate at the end of footpath 27c. It was agreed that a key would not be provided.

198. ACCOUNTS FOR PAYMENT: the following payments were agreed and cheques were signed:

i. Helen Johnson. Salary £853.55 includes £39.15 mileage and £22.98 expenses, £750 already paid by standing order, therefore cheque raised for £103.55.

ii. East Sussex Pension Fund £233.16 pension.

iii. Wealden District Association of Local Councils £21.00 subscription

iv. Denise Leary £550 sessional worker, to be taken from Celebrate grant.

v. HM Revenue and Customs £152.54 tax and national insurance

vi. Hadlow Down Village Hall £215 hire of hall, £115 of which taken from Celebrate grant

vii. Don Smith £12.50 refreshments for bowls events, taken from Celebrate grant

viii. Wealden District Council £432.00 dog and litter bin emptying

Further payments for Mrs L McConachie £40 for play area inspection, Festive Illumination £95 for cooker installation (paid from Celebrate grant), Europlants Ltd £137.56 for burial grounds maintenance, Viking £117.75 for stationery, Hadlow Down Village Fayre £615 for festival party (paid from Celebrate grant), Triple Cut Mowing £2000 for playing field and play area grounds maintenance and SSALC Limited £48 for ESALC Conference, all to be ratified at the next meeting.

199. DEFIBRILLATOR BATTERY – – the Clerk confirmed that she had checked the defibrillator prior to the meeting.

200. ITEMS TO GO ON NEXT AGENDA – nothing raised.

The meeting closed at 9pm