



## MINUTES OF THE MEETING OF HADLOW DOWN PARISH COUNCIL

Held in Hadlow Down Village Hall, Hadlow Down

at 7.00 pm on Tuesday August 4<sup>th</sup> 2009

Note – this is a draft copy to be agreed and amended, if necessary, at the next Council Meeting

Present: Councillors Paul James (Chairman), Graham Terry, David Walker, Michael Lunn, Colin James and Lisa Scott. Also in attendance were the Clerk Helen Simpson-Wells and PCSOs Katie Breeds and Gareth Rossi.

Wealden District Councillor Ken Ogden stayed until the meeting started for which he gave his apologies.

**69. PUBLIC QUESTIONS** – nothing raised

**70. PCSO KATIE BREEDS** – KB was joined by GR from Uckfield. She advised that there had been 1 reported crime in the last 4 weeks which was a burglary in an outbuilding at Loudwell Farm. A speed measuring device was recently set up in the village, most cars were travelling in the mid 30s, the highest recording was a vehicle travelling at 45mph. Will be repeated in October. A member of the parish took measurements on a Sunday and calculated higher speeding. 1 serious offence was reported from operation crackdown although Katie is waiting for the latest data to be sent to her, Councillors confirmed that there will be a lot more coming through as they are aware of a number of reporting's to the website. Sites need to be agreed for Speedwatch and training given.

Public are advised to look out for vans parked up and anything strange being loaded.

Kit Wilson Trust have applied for funding for road signs and are going to be given high visibility jackets for when walking the dogs, they will also receive training from Katie.

Katie and Gareth left 7:15

CJ confirmed that cutting back the verges makes a difference to vehicles going on the verge, less likely to if not cut back.

**72. APOLOGIES AND REASON FOR ABSENCE** – apologies received from Cllrs. Tony Reid, Ken Ogden, Norman Buck and Lucy McConachie.

**73. DECLARATION OF INTEREST** – The following personal interests were declared: DW and LS on point 76, 2 Hadlow House; GT and ML point 76, Lynx House; ML on point 76, Bolton House; CJ and LS on point 87 Village Hall.

**74. MINUTES OF THE PREVIOUS MEETINGS** – minutes of the meeting held on 7<sup>th</sup> July 09 were agreed and signed as a true copy however with the following amendments: 37vi – no mention of the Community Planning debrief *Clerk to check her handwritten notes and issue an Addendum to be ratified at the next meeting in Sep*; 37ii – word price changed to cost; 46 – GT advised that PG doesn't need help with the spending therefore sentence "Peter G also.....of the grant" crossed through. The minutes of the Extraordinary meeting on 21<sup>st</sup> July 09 were agreed and signed as a true copy. **Clerk**

**75. MATTERS ARISING (from prev. mtg):**

i. Rural Services Network – no action taken

ii. Consultation on greater flexibility for planning permissions – c/f

**DW**

Clerk's report – update passed to Councillors with agenda

a. Profiles resent to Graham

b. Power Cuts – copy of EDFs response to Charles Hendry's letter received, he has written back to them on the issue of compensation. *Clerk to send copy to EW*.

**Clerk**

c. Scocus Farm – chased Highways they will find out what material was put down and if this was what was recommended, will get back to me.

**Clerk**

d. Domain – router had to be replaced, need to see if this has made any difference to the domain, c/f

**Clerk**

e. A272 outside the church – chased SE Water they tested the pipes in the area all ok, don't think the water is theirs, have sent it away for testing and will get back to me.

**Clerk**

f. Burial Ground - Hedges next to footpath were cut back day before the 7<sup>th</sup> July meeting. Rang contractor they advised that in the next few weeks they will cut back further in driveway, cut A272 hedge and clear in wildflower area.

g. Cost to move phone line – £25 to install new line, will be on new 5 yr contract.

h. Letter sent to ESCC requesting they press ahead with double yellow lines. Response received advising we are currently ranked joint 8<sup>th</sup> on the priority list therefore can't at present give us a timescale.

i. Copy of Playing Field Risk Assessment – ML to send Clerk a copy of his one.

**ML**

j. Youth Work in other Councils – emailed all those on my WWYC, forwarded comments from one council to LS, will contact others, c/f

**Clerk**

k. Wrote to Charles Hendry regarding funding for Village Halls, he suggested a Green Streets scheme with British Gas, details sent to Colin J together with the link to the energy saving trust site.

l. Contacted insurance co. regarding play area – insurance charge £209.47 for damage to equipment with £125 excess, our present public liability would also cover the play equipment. They confirmed that we can use ESCC to sign off the items rather than RoSPA.

m. Clerk liaising with Charles Hendry's assistant regarding the visit to the Houses of Parliament

n. Information and dates for Core Strategy exhibitions and drop-in sessions appeared on the website.

o. Response sent to "Impact of the recession on rural housing"

p. Transfers have been done to reserve account for finger post and election costs

q. Contacted Highways for forms to apply for licence for new seat, once licence received will order new seat. In process of ordering notice board. Clerk

r. New Inn – Broken bollards have been reported to Highways, they are already aware and have placed order for new bollards.

**76. PLANNING APPLICATIONS:**

**WD/2009/1536/F LYNX HOUSE, SCHOOL LANE TN22 4JE** – retention of existing permitted use of existing barn as office with associated photographic studio (B1 use) – Parish Council support the planning permission subject to the premises continued B1 use and we would like to see a section 106 agreement tying the premises to the house.

Cllr Tidy joined the meeting

**WD/2008/2640/LB - 2 HADLOW HOUSE, MAIN ROAD, HADLOW DOWN TN22 4EP** – Conversion of stair lobby into bedroom and installation of roof lights to existing roof – The Parish Council support this application to remove 1 non-historic staircase and replace it with a more modern version. The roof lights will let in more natural light which we see as a conservation of energy.

**WD/2009/1479/FA – BOLTON HOUSE, FIVE CHIMNEYS LANE, HADLOW DOWN, TN22 4DX** – Retention of two bay timber garage without complying with condition 5 of planning permission WD/2007/1076 (use of building by Longbottom Wright Building Company only) – The Parish Council have no objection to the temporary permission being made final.

**WD/2009/1047/F – TREETOPS, WILDERNESS LANE, HADLOW DOWN TN22 4HU** – Proposed new build detached car port/log store building - The Parish Council support this application of a more Sussex style barn on this site.

**GRANTED PLANNING PERMISSION:**

**WD/2009/1023/FR - SMALLBERRY HILL FARM, TN22 4DX** – Retrospective application for change of use from farm workshop to carpentry and joinery craft and workshop

**WD/2009/1379/F – OAKWAYS, WHEELERS LANE, TN22 4HR** – Demolition of 3 stables and erection of 4 replacement stables, tack room, rest room and barn

**REFUSED PLANNING PERMISSION:** none received

**71. TALK BY CLLR. SYLVIA TIDY, WDC CABINET PORTFOLIO HOLDER FOR ENVIROMENTAL SERVICES** – Cllr. Sylvia Tidy gave a talk on recycling. All areas within Wealden will need to be recycling by 2010. Being rolled out in phases, Hadlow Down is in the second phase. Households will have 2 bins, 1 will be collected 1 week and the other the following week.

Some villagers have asked why WDC will be collecting green waste in a rural area, ST advised that people will also be able to put cardboard in these bins. Green Joanne's will also be pushed at the same time. WDC are looking at alternatives if people can't manage with 2 bins. Recycling depots, such as the one at Wilderness Wood will remain. ML advised that he would like the present average figure for rubbish per household in Hadlow Down in order that we can see how much the landfill waste figure goes down over the next few years, once recycling is available. *ST will provide ML with figures.*

Cllr Sylvia Tidy

WDC are actively lobbying to reduce packaging. ST was asked what impact the recycling will have on new housing plans, such as will they need to ensure somewhere for the bins to go. ST advised that there needs to be education of the developers.

Asked about Wealden's policy on disposable nappies and colostomy bags - the Council encourage people to use washable nappies and give out a free starter pack. Colostomy bags have to be treated differently to the nappies. The old bins will probably be recycled.

Following newspaper articles ST advised that WDC haven't spied on bins just on what rubbish is going in them, this helps them with their planning for the rubbish. The PC thanked ST for coming and advised that they support the initiative.

Cllr Sylvia Tidy left at 8:20

**76contd. NEW STANDARD MODEL PLANNING CONDITIONS AND INFORMATIVES** – PJ has read through the document, to go in planning folder so available for meetings.

**77. REPORTS FROM CLLR. TONY REID, ESCC & CLLRs. KEN OGDEN and NORMAN BUCK WDC** – nothing received in their absence, although Ken visited the meeting at the beginning.

**78. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):**

i. Village Hall Management Committee, Wealden Association of Local Councils and Safer Wealden Partnership – Cllr. Colin James – advised that they were getting a quote for the cavity wall insulation. Drainage down Hut Lane is still a problem, should this be the landlords problem i.e. Parish Council. A lot more water has appeared since Standen Mews was built, although the work would have passed building regulations. Various investigations have been undertaken but with no success. *Clerk to add drainage to agenda for September's meeting.* Clerk

Risk Assessment of the Village Hall has been undertaken will submit at September's meeting

ii. Youth – Cllr. Lisa Scott – Has spoken to person at the Toddler group and will speak to Claire Rivers to confirm that she has responsibility for youth. Will also speak to Millie who has shown an interest in being involved.

iii. Neighbourhood Watch, Emergency Planning, New Village Hall Working Party and Playing Field Committee – Cllr. Graham Terry – attended the planning conference, he was informed that a lot of planning applications are received where the reasons given by a Parish Council on the application form counteract the acceptance/rejection they have made of the application. Felt this wasn't a problem for our Parish Council. New permitted developments now include AONB. Notes

from the presentation can be found on WDC website under "Parish Planning Training Seminar 2009".

Railway group are looking at spatial development and that if more houses are built more public transport seats need to be available. Car parking surveys recently undertaken, the parking at Uckfield was mainly being used by residents, awaiting outcome from Buxted.

NVHWP – Final report due out recommending the way forward. Rachel Lewis has agreed to chair with Vicky Richards helping her. Can only work with the full backing of the Parish Council, will expect new committee to report to Parish Council, felt that some Councillors should be on the committee. Terms of reference will need to be drawn up.

PF – WDC have got a landscape architect to do the design etc.

- iv. Rights of Way, Highways and Footpaths – Cllr. David Walker - nothing to report.
- v. Community Strategies, Sustainable Development and Environment Matters – Cllr. Michael Lunn – ML reported that the Community Planning sessions are now completed, over 100 people contributed, results have been fed into LDF priorities for Hadlow Down. Will be typed up over the next 2 months.  
PJ thanked ML for all the work he's done on the Community Strategy, Parish Council are aware that he has put a lot of work into it.
- vi. Burial Ground – Cllr. Paul James – hedge has now been cut, will visit burial ground prior to the meeting in September.
- vii. Easylink – Cllr. Lucy McConachie – nothing received in LM's absence.
- viii. Tree Warden - Jo Dummer (former Councillor) – nothing to report.

**79. BANK RECONCILIATION:** – Bank reconciliation for 24<sup>th</sup> July 09 agreed and signed as correct.

**80. OTHER FINANCE MATTERS:**

- i. Fingerposts – awaiting details of person who mends fingerposts, c/f to next meeting.

**Clerk**

**81. ACCOUNTS FOR PAYMENT:** The following were agreed by all and cheques signed:

- i. Helen Simpson-Wells. Salary £702.12 includes £58.80 for mileage, £57.17 training hours and £103.94 extra hours. £460 already paid by standing order, therefore cheque raised for £242.12.
- ii. Village Hall hire £100 Apr-June 09
- iii. Madasafish £17.10 – already paid by direct debit

**82. CLERK'S MATTERS:**

- i. Hours checked agreed and signed
- ii. Street naming orders – notices regarding street names will be posted on 5<sup>th</sup> August 09, objections will need to be received by Lewes/Brighton Magistrates Court by 28<sup>th</sup> August 09
- iii. Kerbside Recycling – Hadlow Down will join the scheme in late Spring or early Autumn 2010. In early November 09 day and time of collection will change. Households will receive a letter prior to the day changing.

**83. TRAINING**

- i. Sussex Rural Community Council AGM and Conference and SALC AGM, November, Ardingly, Conference theme – Heart of the Village; towards a secure future for rural community Buildings – GT or LS will attend.
- ii. SLCC regional conference November 09, Uckfield £49 – clerk to attend.
- iii. Public Service Delivery in rural England, September, London – no-one attending
- iv. WDC Annual Housing Summit, September 09 Uckfield – DW to attend
- v. Inspecting Childrens' Playgrounds September 09 Uckfield £85 – someone from PC to attend
- vi. WDC District/Parish Conference November 09 Uckfield – DW to attend
- vii. Power of Wellbeing – LM, LS, GT, DW, PJ and HSW have all received training.
- viii. East Sussex Rural Forum September 09 Wartling – Adult social care and rural isolation, meeting the needs of older people – no-one to attend

**84. RISK ASSESSMENT** – DW has undertaken the risk assessment, infilling of ditch at playing field due to be carried out. *Fingerpost at the top of Wilderness Lane needs mending.*

**Clerk**

**85. LDF AND CORE STRATEGY** – new LDF priorities ratified. *Clerk to send details to Policy Officer at WDC and copy in Doug Moss in Planning, to also send a letter advising that the priorities followed on from the Community Planning sessions.*

**Clerk**

Core Strategy to be discussed and agreed at meeting on 18<sup>th</sup> August.

**86. LYNX HOUSE** – *Clerk to copy all councillors in on letter received from Planning Department, to then be discussed at next meeting.*

**Clerk**

**87. NEW VILLAGE HALL** – discussed at point 78iii

**88. PLAY AREA** – c/f to 18<sup>th</sup> August meeting.

**89. PARTIAL REVIEW OF THE REGIONAL SPATIAL STRATEGY FOR THE SOUTH EAST – PROVISION FOR GYPSIES, TRAVELLERS AND TRAVELLING PEOPLE** – c/f to 18<sup>th</sup> August meeting.

**90. FINANCE REGULATIONS** – c/f to 18<sup>th</sup> August meeting.

**91. SAFER WEALDEN PARTNERSHIP CAPITAL GRANT – AVAILABLE FOR CRIME REDUCTION INITIATIVES** – not applicable at present.

**92. LEADER FUNDING IN WEALDEN AND RURAL ROTHER (WARR)** – ML advised that EU funding coming to rural communities, £2.5million available to Wealden. Can be used for Village Hall, items raised in Community Planning etc.

Application is quite lengthy. Various items can be put in 1 grant application. *ML has the application forms, will liaise with GT and CJ.*

**ML**

**93. CORRESPONDENCE RECEIVED NEEDING A RESPONSE** – nothing for this agenda item.

**94. CORRESPONDENCE RECEIVED FOR DISTRIBUTION** –

- i. Mediation – free training course – details sent for Parish Magazine and website
- ii. Met. Office Weather Warning System – details sent for Parish Magazine and website. ML liaising with St Mark's School regarding a grant for a weather station.
- iii. Rural Community Network
- iv. Rural News Focus
- v. Community Contact
- vi. AiRS newsletter
- vii. Review of supported local bus services – forwarded to LM prior to meeting
- viii. Wealden Business Focus
- ix. South Downs National Park Meetings
- x. Swine flu – flu friends + update
- xi. Health Overview and Scrutiny Committee newsletter
- xii. Clerks and Councils Direct magazine.
- xiii. Report on transformation at WDC
- xiv. EAVS bulletin
- xv. Quarterly planning newsletter – forwarded to DW prior to meeting
- xvi. WARR partnership news – forwarded to ML prior to meeting
- xvii. Wealden District Commanders Update
- xviii. Your County magazine

**95. ITEMS TO GO ON NEXT AGENDA** – nothing for this agenda item.

Meeting closed 9:43

**THE NEXT PARISH COUNCIL MEETING WILL be an extraordinary meeting on Tuesday 18<sup>th</sup> August 2009 at 7pm.**

Signed..... Date.....