



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held virtually on **Tuesday 1st September 2020** at **7:00p.m** via Zoom video conferencing app.

Samantha Weatherill
Clerk to the Council

26th August 2020
(updated 29th August 2020 o/a item 126 i. c)

THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND THE ONLINE MEETING. **THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY ONLINE AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.**

The meeting will be held via Zoom conferencing, **follow the link below to join:**

<https://us02web.zoom.us/j/87518555736?pwd=dzY2MWUzYk5scWZEqmkwR1dnR3hTZz09>

AGENDA

- 121. PUBLIC QUESTIONS**
- 122. APOLOGIES AND REASON FOR ABSENCE**
- 123. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- 124. MINUTES OF THE MEETINGS** held on 4th August to be agreed and signed as a true record (previously circulated).
- 125. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
 - i. **The Clerk** would ask the PFC to go ahead with the low risk tree work.
 - ii. **PW** would put together a fully costed proposal with all associated costs for SID.
 - iii. **RL & DM** would meet to discuss the Emergency Plan Co-ordination.
 - iv. **The Clerk** would get three contractors to scope the work required to repair the burial ground perimeter path.
 - v. Once ESCC had agreed the specification for Footpath 29b **The Clerk** would get three quotes for the work.
 - vi. **BF** would put together a proposal for the burial ground bench being requested.
 - vii. **SB** would investigate what would be required and issues with regard to the creation of a cycle path.
 - viii. **SB and JMY** would put an approach together re the creation of a cycle path.
 - ix. **JMY** would re-circulate the 9th July SLR meeting minutes to the PC.
 - x. **The Clerk** would circulate the Community Plan to the PC.
 - xi. **The Clerk** would send BF and JMY draft Covid-19 risk assessment and signs for the play area to re-open.
 - xii. **BF and JMY** would conduct a Covid-19 risk assessment of the play area.
 - xiii. **BF and JMY** would look at the actions from the ROSPA report and agree what needs to be done to incl. drawing up a spec for replacing matting and other remedial work.
 - xiv. **The Clerk** would arrange for DM to replace ML as a bank signatory.
 - xvi. **Clerks report:** update passed to councillors prior to the meeting/posted on website.
- 126. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.**
 - i. PLANNING APPLICATIONS:**
 - a. WD/2020/1360/F – PASSALLS FARM, WILDERNESS LANE, HADLOW DOWN, TN22 4HB** – retention of existing bell tent glamping pitch (retrospective) and the change of use of land for the installation of four further identical pitches for seasonal holiday occupation.
 - b. WD/2020/1365/F – LOUDWELL FARM, TINKERS LANE, HADLOW DOWN, TN22 4ET** – the proposal is for a hard surfaced tennis court for private use, with surrounding fence and associated landscaping.
 - c. WD/2020/1490/F – NEW FARM HOUSE, STOCKLANDS LANE, HADLOW DOWN, TN22 4EA** – remove conservatory and replace with single storey extension on same footprint; new, reduced line of extension, re extant proposal WD/2001/2569/F for shower room.

- ii. **APPROVED PLANNING APPLICATIONS:**
 - a. **WD/2020/1359/PO – MILL VIEW FARM, MAIN ROAD, HADLOW DOWN, TN22 4HS** - Discharge of S106 agreement dated 29th September 2006 attached to application WD/2004/1573/JF (conversion of existing outbuilding to ancillary accommodation). The decision has been made to revoke the section 106 obligation.
- iii. **APPEAL DECISION:**
 - a. **WD/2017/1171/F – BARN AT HUGGETTS FARM, STONEHURST LANE, FIVE ASHES, MAYFIELD, TN20 6LL** – change of use from redundant farm building to create one single-storey, split level residence for the current owners – APPEAL ALLOWED.
- 127. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR PHIL DIXON**
- 128. HIGHWAYS:**
 - i. Damage caused by dangerous parking at entrance to Wilderness Lane
 - ii. Speed Indicator Signs (SID)
 - iii. Footpath 29b
- 129. BANK RECONCILIATIONS:** - August to be agreed and signed via email and backing papers to be signed when able.
- 130. OTHER FINANCE MATTERS**
 - i. Website
 - ii. Payments to be ratified: £64 to Hadlow Down Village Hall for hall hire January to March; £200 + VAT to PKF Littlejohn LLP for External Audit; SLCC for CiLCA qualification support £250+VAT; SLCC for Virtual National Conference £25+VAT; BT for telephone & broadband £130.05 +VAT
- 131. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 132. CORRESPONDENCE RECEIVED**
 - i. Dog Fouling
 - ii. Tree felling on land alongside footpath 29b
- 133. PC MEETINGS IN 2021**
 - i. Dates
 - ii. Continuation of virtual meetings
- 134. BURIAL GROUND**
 - i. Burial ground maintenance and regulations
 - ii. Burial ground path repair
 - iii. Bench
- 135. PLAYING FIELD:**
 - i. Play area re-opening
- 136. RISK ASSESSMENTS**
 - i. Play area tunnels collapse
 - ii. ROSPA play area inspection
- 137. CLERKS MATTERS:**
 - i. Clerks hours for August
 - ii. Clerks training hours for CILCA qualification
- 138. ACCOUNTS FOR PAYMENT**
 - i. Samantha Weatherill - £920 salary paid by SO
 - ii. Samantha Weatherill - £48.34 salary & expenses, includes £14.39 for Zoom (UT ref:903303324)
 - iii. Lucy McConachie for August play area inspection - £40 (UT ref:709898763)
 - iv. ES Pension Fund - £284.57 (UT ref: 505245335)
 - v. SSALC for planning training for BF and DM 25th Sep £60 – invoice not yet received.
- 139. CRIME AND DISORDER ACT 1998 Section 17**
- 140. DEFIBRILLATOR BATTERY** – to confirm checked.
- 141. ITEMS TO GO ON NEXT AGENDA**

Signed: Samantha Weatherill, Clerk

Date: 26th August 2020
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