



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 4th June 2024 at 7:00pm** in the Committee Room in the Village Hall.

Vicki Rutt – Clerk and RFO

29th May 2024

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.

AGENDA

- 63. PUBLIC QUESTIONS**
- 64. APOLOGIES AND REASON FOR ABSENCE**
- 65. DECLARATIONS OF INTEREST** - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- 66. MINUTES OF THE MEETING** held on 7th May 2024 to be agreed and signed as a true record (previously circulated).
- 67. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:**
 - a. Refer to Action Log 2024
 - b. Clerks report: update passed to councillors prior to the meeting.
- 68. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website**
 - a. **PLANNING APPLICATIONS:**
 - WD/2024/7021/ADP for Ford Farm winery
 - b. **APPROVED APPLICATIONS:**
 - WD/2024/0427/LB for CLAYLANDS, STONEHURST LANE, HADLOW DOWN, TN22 4ED
 - WD/2024/0969/OH for LAND NORTH OF STONEHURST LANE, FIVE ASHES, MAYFIELD, TN20 6LL
 - WD/2023/2995/F for HASTINGFORD OAST FARM, HASTINGFORD LANE, HADLOW DOWN, TN22 4DY
- 69. REPORTS FROM CLLR. BOB STANDLEY, ESCC & CLLR. MICHAEL LUNN (WDC)**
- 70. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES)**
- 71. BANK RECONCILIATIONS** – this is deferred until the July 2024 meeting as change in bank statement date.
- 72. OTHER FINANCE MATTERS:**
 - a. Income received for noting: Precept first payment for 2024/25 of £21,330. Payment for 2023/24 VAT return of £2,383.55
 - b. Payments for ratification: DD to BT for phone and broadband for £240.15 + VAT £48.03, Reimbursement to Vicki Rutt for ink for printer £324.19 (UT ref 928654974), Chandlers for building materials £1146.35 + £229.27 VAT [UT ref: 960635165] and Clear Insurance renewal for insurance 2024/25 for £516.61 (UT ref: 502670976)
- 73. ACCOUNTS FOR PAYMENT (UT ref = Unity Trust Bank reference number):**
 - a. Vicki Rutt salary end June - £920 paid by SO
 - b. Vicki Rutt salary and expenses - £394.56 (UT ref: 650173601)
 - c. Lucy McConachie Play area inspection May - £40 (UT ref: 345629895)
 - d. Crowborough Town Council – Barrier hire - £48 + VAT £9.60 (UT ref: 66807380)
 - e. HMRC PAYE for May 2024 - £199.75 (UT ref: 653723264)
 - f. East Sussex Pension Fund for May 2024 - £375.48 (UT ref: 545026820)
 - g. Barcombe Landscapes – Grass (burial ground and play area) in April 2024 - £83 + VAT £16.60 (UT ref: 645140545)
 - h. Mulberry and Co – Internal Audit for 2023/24 - £113.75 + VAT £22.75 (UT ref: 211427542)
 - i. Hadlow Down Village Hall – Hall hire May 2024 - £40 (UT ref: 70182184)
 - j. Mr Ben Blackford – Mole works - £120 (UT ref: 864444232)
- 74. ITEMS TO GO ON NEXT AGENDA**

Signed: Vicki Rutt – Clerk and RFO

Date: 29th May 2024