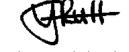


# Members of HADLOW DOWN PARISH COUNCIL are summoned to the meeting of the HADLOW DOWN PARISH COUNCIL to be held on Tuesday 2<sup>nd</sup> July 2024 at 19:00 in the committee room of the Village Hall.



Vicki Rutt - Clerk and RFO

26<sup>th</sup> June 2024

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.

- **75. PUBLIC QUESTIONS**
- 76. APOLOGIES AND REASON FOR ABSENCE
- **77. DECLARATIONS OF INTEREST** the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.
- **78. MINUTES OF THE MEETINGS** held on 4<sup>th</sup> June 2024 to be agreed and signed as a true record (previously circulated).
- 79. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:
  - a. Refer to Action Log 2024
  - b. Clerks report: update passed to councillors prior to the meeting.
- 80. PLANNING: any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.
  80.1. PLANNING APPLICATIONS
  - a. WD/2024/0588/F for HUGGETTS FARM, STONEHURST LANE, HADLOW DOWN, TN20 6LL

Two storey side extension

b. WD/2024/0972/F for HARVEST HILL FARM, RIVERSIDE, BLACKBOYS, UCKFIELD, TN22 4EX

Alterations to the existing driveway to allow for a safer entrance to riverside

c. WD/2024/1220/F for SCHOOL HOUSE, SCHOOL LANE, HADLOW DOWN, TN22 4JE

Single storey rear extension. Garage conversion including alterations to roof over

#### **80.2. APPROVED APPLICATIONS**

- a. WD/2024/0725/F for JASONS KEEP, FIVE ASHES, MAYFIELD, TN20 6JL
- b. WD/2023/2130/F for WILDERNESS WOOD, MAIN ROAD, HADLOW DOWN, TN22 4HJ

### **80.3 REFUSED APPLICATIONS**

a. WD/2024/0702/F & WD/2024/0703/LB for BRICK KILN FARM, HADLOW DOWN, TN22 4EJ

# **80.4. ENFORCEMENT UPDATES:**

- a. Lynx Barn
- b. Access point down Stonehurst Lane
- 81. REPORTS FROM CLLR.BOB STANDLEY, ESCC & CLLR MICHAEL LUNN, WDC
- 82. HIGHWAYS:
  - a. Update from recent Highways drive around meeting
- 83. COMMUNITY CENTRE ADVISORY COMMITTEE UPDATE
  - a. Discharge of conditions for WD/2024/0658/CD
- 84. UPDATE ON CURRENT VILLAGE HALL
- **85. TO DISCUSS WILDERNESS WOOD**
- **86. CORRESPONDENCE RECEIVED:** 
  - a. Email re Green burial site
  - b. Response from UKPN regarding power cuts
  - c. Letter from resident re Lynx House
  - d. Email from resident re school sign opposite St Marks Field
- 87. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):
- **88. RISK ASSESSMENTS** 
  - a. Assign quarterly inspection
  - b. Confirmation of wobble test completed
  - c. Assign fingerpost annual inspection

#### **89. BURIAL GROUND**

- a. Update on clearing the extension to the burial ground
- b. Discuss boundary fencing
- c. To discuss process to deal with the removal of excess soil from graves

## 90. UPDATE ON DRAINAGE WORKS AT PLAYING FIELD - RECEIVE REPORT WITH COSTINGS

## **91. CLERKS MATTERS**

- a. Clerks hours June 2024
- b. Agree proposed changes to Clerks Standing Order payment
- 92. BANK RECONCILIATIONS May and June 2024 to be agreed and signed.

#### 93. OTHER FINANCE MATTERS

a. Payments for ratification – DD for the PWLB repayment for £567.07. Reimbursement to Vicki Rutt for renewing the 2yr LCN service for £244.36 + VAT £48.37. Reimbursement to Michael Lunn for digger hire and diesel £797.59 + VAT £159.51

# 94. ACCOUNTS FOR PAYMENT

- a. Vicki Rutt salary end July- £TBC paid by SO [refer to agenda item 91b]
- b. Vicki Rutt June salary after SO £296.02
- c. Lucy McConachie Play area inspection June 2024 £40
- d. East Sussex Pension Fund June 2024 £338.97
- e. HMRC Tax and NI for June 2024 £143.87
- f. Crowborough Town Council heras fence hire £24 + VAT £4.80
- g. Crowborough Town Council heras fence hire £12 + VAT £2.40
- h. R A Waters Grass cutting £120
- i. Hadlow Down Village Hall hall hire for June 2024 £48
- j. Paul James Building Services drainage hole project £1630
- k. Grant to Citizen Advice Bureau £200
- I. Grant for Hadlow Down Village Hall £210
- m. Grant for TN22 Club £100
- n. Grant for HD Playing Field Committee £2,500
- o. Grant for parish magazine £700
- 95. CRIME AND DISORDER ACT 1998 Section 17
- 96. DEFIBRILLATOR BATTERY to confirm checked.
- 97. ITEMS TO GO ON NEXT AGENDA

Signed: Vicki Rutt – Clerk and RFO Date: 26th June 2024