



Members of **HADLOW DOWN PARISH COUNCIL** are summoned to the meeting of the **HADLOW DOWN PARISH COUNCIL** to be held on **Tuesday 2nd July 2024** at **19:00** in the committee room of the Village Hall.

Vicki Rutt – Clerk and RFO

26th June 2024

THE FIRST TEN MINUTES ARE AVAILABLE FOR THE PUBLIC TO EXPRESS A VIEW OR ASK A QUESTION ON RELEVANT MATTERS ON THE FOLLOWING AGENDA, THEY ARE THEN WELCOME TO STAY AND OBSERVE THE REST OF THE MEETING. DURING THE MEETING FURTHER COMMENTS FROM THE PUBLIC, WILL ONLY OCCASIONALLY BE ALLOWED, AT THE CHAIR'S DISCRETION.

75. PUBLIC QUESTIONS

76. APOLOGIES AND REASON FOR ABSENCE

77. DECLARATIONS OF INTEREST - the Chairman will invite Councillors to declare an interest, where applicable, on any of the agenda items below.

78. MINUTES OF THE MEETINGS held on 4th June 2024 to be agreed and signed as a true record (previously circulated).

79. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS:

a. Refer to Action Log 2024

b. Clerks report: update passed to councillors prior to the meeting.

80. PLANNING: *any applications received between the date of issue of the agenda and the date of the meeting may be discussed and a response agreed at the meeting. Details of the application will appear on the village website.*

80.1. PLANNING APPLICATIONS

a. WD/2024/0588/F for HUGGETTS FARM, STONEHURST LANE, HADLOW DOWN, TN20 6LL

Two storey side extension

b. WD/2024/0972/F for HARVEST HILL FARM, RIVERSIDE, BLACKBOYS, UCKFIELD, TN22 4EX

Alterations to the existing driveway to allow for a safer entrance to riverside

c. WD/2024/1220/F for SCHOOL HOUSE, SCHOOL LANE, HADLOW DOWN, TN22 4JE

Single storey rear extension. Garage conversion including alterations to roof over

80.2. APPROVED APPLICATIONS

a. WD/2024/0725/F for JASONS KEEP, FIVE ASHES, MAYFIELD, TN20 6JL

b. WD/2023/2130/F for WILDERNESS WOOD, MAIN ROAD, HADLOW DOWN, TN22 4HJ

80.3 REFUSED APPLICATIONS

a. WD/2024/0702/F & WD/2024/0703/LB for BRICK KILN FARM, HADLOW DOWN, TN22 4EJ

80.4. ENFORCEMENT UPDATES:

a. Lynx Barn

b. Access point down Stonehurst Lane

81. REPORTS FROM CLLR. BOB STANDLEY, ESCC & CLLR MICHAEL LUNN, WDC

82. HIGHWAYS:

a. Update from recent Highways drive around meeting

83. COMMUNITY CENTRE ADVISORY COMMITTEE – UPDATE

a. Discharge of conditions for WD/2024/0658/CD

84. UPDATE ON CURRENT VILLAGE HALL

85. TO DISCUSS WILDERNESS WOOD

86. CORRESPONDENCE RECEIVED:

a. Email re Green burial site

b. Response from UKPN regarding power cuts

c. Letter from resident re Lynx House

d. Email from resident re school sign opposite St Marks Field

87. REPORTS FROM COUNCILLORS (COUNCIL MATTERS AND OUTSIDE BODIES):

88. RISK ASSESSMENTS

a. Assign quarterly inspection

b. Confirmation of wobble test completed

c. Assign fingerpost annual inspection

89. BURIAL GROUND

- a. Update on clearing the extension to the burial ground
- b. Discuss boundary fencing
- c. To discuss process to deal with the removal of excess soil from graves

90. UPDATE ON DRAINAGE WORKS AT PLAYING FIELD – RECEIVE REPORT WITH COSTINGS

91. CLERKS MATTERS

- a. Clerks hours June 2024
- b. Agree proposed changes to Clerks Standing Order payment

92. BANK RECONCILIATIONS – May and June 2024 to be agreed and signed.

93. OTHER FINANCE MATTERS

- a. Payments for ratification – DD for the PWLB repayment for £567.07. Reimbursement to Vicki Rutt for renewing the 2yr LCN service for £244.36 + VAT £48.37. Reimbursement to Michael Lunn for digger hire and diesel £797.59 + VAT £159.51

94. ACCOUNTS FOR PAYMENT

- a. Vicki Rutt salary end July- £TBC paid by SO [*refer to agenda item 91b*]
- b. Vicki Rutt – June salary after SO - £296.02
- c. Lucy McConachie Play area inspection June 2024 - £40
- d. East Sussex Pension Fund – June 2024 - £338.97
- e. HMRC Tax and NI for June 2024 - £143.87
- f. Crowborough Town Council – heras fence hire - £24 + VAT £4.80
- g. Crowborough Town Council – heras fence hire - £12 + VAT £2.40
- h. R A Waters – Grass cutting - £120
- i. Hadlow Down Village Hall – hall hire for June 2024 - £48
- j. Paul James Building Services – drainage hole project - £1630
- k. Grant to Citizen Advice Bureau - £200
- l. Grant for Hadlow Down Village Hall - £210
- m. Grant for TN22 Club - £100
- n. Grant for HD Playing Field Committee - £2,500
- o. Grant for parish magazine - £700

95. CRIME AND DISORDER ACT 1998 Section 17

96. DEFIBRILLATOR BATTERY – to confirm checked.

97. ITEMS TO GO ON NEXT AGENDA

Signed: Vicki Rutt – Clerk and RFO

Date: 26th June 2024