



Members of the **COMMUNITY CENTRE ADVISORY COMMITTEE** are summoned to the meeting being held on **Tuesday 24th September 2024 at 19:00** in the Committee Room of the Village Hall.

Vicki Rutt – Clerk and RFO

18th September 2024

AGENDA

48. Apologies
49. Declarations of Interest
50. Approve the minutes of meeting held on the 5th March 2024 and review action log
51. Receive an update from HDPC and HDCC on works at the playing field since the last meeting
52. To discuss and agree 5-year project delivery plan for a new community centre
 - Review of business plan
53. New Lease agreement and Governance agreement
 - Lease legal agreement
 - Charity Commission feedback
 - Costs
 - Timescales
54. Fundraising
 - Estimated cost to completion
 - Current estimation to start
 - Sources of funding, and timescales
55. Outstanding building control matters
 - Timescales for final submission
 - Final detailed plans including clear understanding of internal layout, positioning, building materials and external surfaces
 - Car park design, drainage and surfacing
 - Movement of play area
 - Initial groundworks
 - Foundations
 - Contractors
 - Health and Safety
56. Recommendations to Parish Council

Signed: Vicki Rutt – Clerk and RFO

Date: 18th September 2024